

# Annual Troop Finance Report (and Troop Disband Form)

Please provide two copies of the troop finance report and May bank statement to your service unit treasurer or designated service team representative by June 15.

Year:	Service unit name:	Troop #:
Leader name:		Leader name:
Bank name:		Branch:
Account number:		Type of account: <input type="checkbox"/> Checking <input type="checkbox"/> Savings
Account signers' names:		
Bank balance May 31 of previous year:		
<b>Income</b>		<b>Expenses</b>
Troop dues		GSUSA registrations
Sponsorship/donations		Service unit activities/events
Product sale profits		Council programs
Money-earning activities		Troop activities
Other (describe on back or attachment)		Troop supplies
		Other (describe on back or attachment)
<b>Total income:</b>		<b>Total expenses:</b>
Total income: \$ _____ - Total expenses: \$ _____ = Balance on hand: \$ _____		
If balance exceeds \$500, how does the troop plan to use the funds?		
Name and signature of person completing report:		
Initials of service unit treasurer or service unit manager reviewing report:		
<i>If troop is continuing next year, stop and submit report to service unit treasurer.</i>		
<input type="checkbox"/> This past year, this troop disbanded. Complete the following:	Month:	Year:
Reason: <input type="checkbox"/> lack of leadership <input type="checkbox"/> girls bridged to become adult Girl Scouts <input type="checkbox"/> lack of girl members <input type="checkbox"/> reorganized/combined with troop/group # <input type="checkbox"/> other (please specify): _____		
<b>Status of other troop resources:</b>		
<input type="checkbox"/> Supplies and equipment were disbursed by troop prior to disbanding.		
<input type="checkbox"/> Supplies and equipment were not disbursed and are listed on back of form. These supplies and equipment are located with:		
<b>In-house processing:</b>		
Please check each item when completed: <input type="checkbox"/> Troop account closed. <input type="checkbox"/> Troop bank balance \$0.		